



Forward Plan January 2019 - April 2019

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
					Housing				
Abandoned Trolleys	To consider recommendations for implementation of policy on abandoned trolleys in the Borough and the associated charging regime	Key Decision	Cabinet	22/01/19	Andrew McKinlay Cabinet Member Development and Safety	Mark Nelson	mark.nelson@cheltenham.gov.uk		
A Property Matter	To consider the recommendations	Key Decision	Cabinet Council	12/02/19 18/02/19	Andrew McKinlay Cabinet Member Development and Safety	Tim Atkins	tim.atkins@cheltenham.gov.uk tim.atkins@cheltenham.gov.uk	para 3, Schedule 12A Local Government Act 1972	
Housing Options: Flexible Homelessness Support Grant and New Burdens Funding	To approve the transfer of MHCLG grant funding to CBH's Housing Options Service	Key Decision	Cabinet	12/02/19	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Business Rates Relief	To consider the recommendation	Key Decision	Cabinet	12/02/19	Cabinet Member Finance	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Final General Fund Revenue and Capital Budget Proposals 2019/20 (Including Section 25)	To approve the Final General Fund Revenue and Capital Budget	Key Decision	Cabinet Council	12/02/19 18/02/19	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Final Housing Revenue Account (HRA) Budget Proposals 2019/20	To approve the proposals	Key Decision	Cabinet Council	12/02/19 18/02/19	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Budget Monitoring Report 2018/19- Position as at December 2018	To note the report	Non Key Decision	Cabinet	12/02/19	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Review of Hackney Carriage Fares	To consider the recommendations	Key Decision	Cabinet	12/02/19	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Council Tax Resolution	To approve the council tax resolution	Key Decision	Council	18/02/19	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Appointment of Mayor elect and Deputy Mayor	To appoint the Mayor elect and Deputy Mayor for 2019-20	Non Key Decision	Council	18/02/19		Pat Pratley	pat.pratley@cheltenham.gov.uk		
Adoption of Gambling Act Policy Statement	To adopt the Gambling Act Policy Statement	Non Key Decision	Council	18/02/19	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Economic Development Action Plan	To agree the action plan	Non Key Decision	Cabinet	05/03/19	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Cheltenham Lottery	To approve the creation of a Cheltenham lottery.	Key Decision	Cabinet	05/03/19	Cabinet Member Healthy Lifestyles	Paul Jones	Paul.Jones@cheltenham.gov.uk		
Corporate Plan	To agree the draft corporate plan.	Key Decision	Cabinet Council	05/03/19 25/03/19	Steve Jordan Leader of the Council	Richard Gibson	richard.gibson@cheltenham.gov.uk richard.gibson@cheltenham.gov.uk		
Workshop Cheltenham	To approve the facilitation of the development of creative space for creative industry / retail start-ups and to house a growth hub.	Key Decision	Cabinet	05/03/19	Rowena Hay Cabinet Member Finance	Mark Sheldon	mark.sheldon@cheltenham.gov.uk		
Preparations for the impact of Brexit on CBC	To consider the preparation to date on the impact of Brexit on CBC	Key Decision	Cabinet	05/03/19	Leader	Darren Knight	Darren.Knight@cheltenham.gov.uk		
Modernisation Case for Change	To approve and support the case for change.	Key Decision	Cabinet	05/03/19	Alex Hegenbarth Cabinet Member Corporate Services	Darren Knight	darren.knight@cheltenham.gov.uk		
Tourist Information Centre review and proposal for future model	To approve the proposal for the future model	Non Key Decision	Cabinet	05/03/19	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Capital Strategy, Investment Strategy and Treasury Management	To approve the Capital Strategy, Investment Strategy and Treasury	Key Decision	Cabinet Council	05/03/19 25/03/19	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Strategy	Management Strategy.								
Corporate Volunteers Policy	To adopt a corporate volunteers policy	Key Decision	Cabinet	05/03/19	Flo Clucas Cabinet Member Healthy Lifestyles	Tracy Brown	tracy.brown@cheltenham.gov.uk		
Gull Control Strategy	To approve a strategy for controlling the gull population in Cheltenham	Key Decision	Cabinet	05/03/19	Andrew McKinlay Cabinet Member Development and Safety	Mark Nelson	mark.nelson@cheltenham.gov.uk		
Community Infrastructure Levy Governance Arrangements	To approve the governance arrangements	Key Decision	Cabinet	Not before 05/03/19	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Depot Rationalisation Review	To consider the recommendations	Key Decision	Cabinet	Not before 05/03/19	Rowena Hay Cabinet Member Finance	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, part (1) Schedule 12A Local Government Act 1972	
Statement of Common Ground	Statement of Common Ground to agree the special planning vision for Gloucestershire	Key Decision	Council	25/03/19	Leader	Tim Atkins	Tim.Atkins@cheltenham.gcsx.gov.uk		
Council Diary 2019-20	To approve the council diary 2019-20	Non Key Decision	Council	25/03/19	Alex Hegenbarth Cabinet Member Corporate Services	Pat Pratley	pat.pratley@cheltenham.gov.uk		
Woodmancote Cricket Club	To consider the cricket pitch at Swindon village playing fields public open space.	Non Key Decision	Cabinet	09/04/19	Rowena Hay Cabinet Member Finance	Simon Hodges	simon.hodges@cheltenham.gov.uk		
Connecting Cheltenham - a vision for transport connectivity in the town	To consider the recommendations	Key Decision	Cabinet	09/04/19	Cabinet Member Development and Safety	Tracey Crews	Tracey.Crews@cheltenham.gov.uk		
Cheltenham Town Hall - Masterplan scoping study	To endorse the Masterplan scoping study recommendations and give approval to proceed to project design	Key Decision	Cabinet	09/04/19	Flo Clucas Cabinet Member Healthy Lifestyles	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	para 3, Part (1) Schedule 12 A, Local Government Act 1972	

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
	stage (RIBA 2 & 3).								
The Promenade - Un-adopted Footpath	To consider the proposal by the County to adopt the footpath by the war memorial and to the front of the fountain.	Non Key Decision	Cabinet	09/04/19	Rowena Hay Cabinet Member Finance	Simon Hodges	simon.hodges@cheltenham.gov.uk		
Corporate Enforcement Policy	To consider and approve the new Policy.	Key Decision	Cabinet	14/05/19	Andrew McKinlay Cabinet Member Development and Safety	Emma Cathcart	emma.cathcart@cotswold.gov.uk		